

**BLIND BROOK-RYE UNION FREE SCHOOL DISTRICT  
RYE BROOK, NEW YORK**

**BOARD OF EDUCATION REORGANIZATION MEETING**

**Tuesday, July 5, 2011**

**Monroe E. Haas I.M.C.**

**BOARD OF EDUCATION**

**Ms. Nancy Barr**

**Mr. Jeffrey Diamond**

**Mr. Steven Kaplan**

**Mr. Glen Schuster**

**Mrs. Sheri Zarkower**

**Mr. William J. Stark  
SUPERINTENDENT OF SCHOOLS**

- Pledge of Allegiance

## **I. Reorganization**

- Oath of Office for Elected Board Members
- Election of Board Officers

## **II. Board Actions**

### **Second Reading**

#### Policy

#### Title

6000

Sexual Harassment of District Personnel

7000

Sexual Harassment of Students

6000R

Sexual Harassment

Resolutions

## **III. Public Participation**

## BOARD ACTION

1. **BE IT RESOLVED** that this Board of Education hereby appoints the following named persons/firms to provide services as indicated for the 2011-2012 school year.

NAME	POSITION	PAYMENT
Jonathan Ross	District Clerk	No Addt'l Cost
Susan Arkawy	Assistant District Clerk	\$ 10,000.00
Irving Kaplan	Internal Claims Auditor	\$ 3,000.00
Philip Silano	Treasurer	\$107,000.00
William J. Stark	Deputy Treasurer	No Addt'l Cost
New York School Insurance Reciprocal	Insurance Broker	\$ 162,189
NYBEST	Student Accident Insurance	Not to exceed \$17,224.27
Northern Insuring Agency, Inc.	Crime Bond Insurance	\$ 2,600
Wright Risk Management, Inc.	Insurance Broker	\$ 122,027
ODMD – Bennett Kielson & Storch, LLP	External Auditor	\$ 22,500
Girvin& Ferlazzo, PC	General & Special Legal Counsel & Negotiation Services	\$30,000.00 General & Special Legal Counsel \$20,000.00 Negotiation Services
Keane & Beane, PC	Special Counsel	\$240.00/Hour
Jonathan Ross	Purchasing Agent	No Add'l Cost
William J. Stark	Deputy Purchasing Agent	No Add'l Cost
Jonathan Herbst	School Physician	\$ 15.00 per student exam
Linda Silberstein	School Physician	\$ 30.00 per student exam
Jonathan Ross	Record's Management Officer	No Addt'l Cost
Harry Burg	Sexual Harassment Officer	No Addt'l Cost
Mary Mediate	Sexual Harassment Officer	No Addt'l Cost
Colin Byrne	Copyright Officer	No Addt'l Cost
Jonathan Ross	Complaint Officer	No Addt'l Cost
Shaw & Perelson, May & Lambert, LLP	Tax Certiorari Counsel	\$190.00 per hour
Toski, Schaefer, & Co., PC	Internal Auditor	\$14,900
Harry Burg	504 Compliance Officer	No Add'l. Cost

2. **BE IT RESOLVED** that the following banks and/or trust companies be designated as the official depositories of funds: JP Morgan Chase Bank; Signature Bank; Cutwater Asset Management (CLASS); NYLAF; Port Chester Teacher's Federal Credit Union; and

3. **BE IT FURTHER RESOLVED** that the Board hereby approves the investment of District funds in the Cooperative Liquid Assets Security System (Cutwater Asset Management) investment program, JP Morgan Chase Bank; Signature Bank and New York Liquid Asset Fund (NYLAF); and
4. **BE IT RESOLVED** that the District Treasurer or Superintendent of Schools when acting as Deputy Treasurer, is authorized to sign all checks or other orders for payment, or transfer money on behalf of the District, at any one of the following: JP Morgan Chase Bank, Signature Bank; Cutwater Asset Management (CLASS), NYLAF and the Port Chester Teacher's Federal Credit Union. Be it further Resolved that, when acting together, the Superintendent and the District Treasurer are authorized to open and close accounts; and
5. **BE IT RESOLVED** that the Student Activity Treasurer is hereby authorized to make deposits and withdrawals to and from the Student Activities Account at JP Morgan Chase Bank.
6. **BE IT RESOLVED** that the amount of the Crime Bond be fixed at a minimum of \$100,000 per employee plus \$1,000,000 excess bond. (covering the Treasurer, Ass't. Supt. Finance & Facilities, Claims Auditor and Courier).
7. **BE IT RESOLVED** that the Assistant Superintendent of Finance & Facilities is hereby authorized to set up a petty cash account in the amount of \$100.00 each in the District Business Office, the High School, the Middle School and the Elementary School. The purpose of this account is to pay postage, express, small items of supplies, etc., and all items which may be required in an emergency.
8. **BE IT RESOLVED** that the Board of Education of the Blind Brook-Rye Union Free School District designates **THE JOURNAL NEWS** and **THE WESTMORE NEWS** as one or both of the official newspapers to publish official Legal Notices for the school year 2011-2012.
9. **BE IT RESOLVED** that the School Purchasing Agent be authorized to submit bid notices and to open bids for the District for the 2011-2012 school year and to publish them in **THE JOURNAL NEWS**.
10. \*\*\* **BE IT RESOLVED** that the Board of Education of the Blind Brook-Rye U.F.S.D. shall hold two types of meetings in the school year 2011-2012:

**BOARD WORKSHOP SESSIONS** – The purpose of Board Workshops is to review with the Superintendent on a regular basis policy making matters that relate to the District’s educational services, finance administration, facilities, supervision, and personnel/legal administration.

All Board Workshops are open to the public. We encourage public participation at sessions to be held in the Library of the Blind Brook Middle/High School. Only personnel matters and issues related to contracts, negotiations, tax certiorari and those items specifically designated by law will be reserved for executive session and the public will not participate.

**PUBLIC BOARD MEETINGS** – Public Board Meetings will include Citizen’s comments, resolutions and items for discussion in the areas of Educational Services, Finance and personnel Administration, a Superintendent’s Report and where appropriate an Attorney’s Report.

\*\*\* - Denotes Board Policy

A brief educational presentation, highlighting one of the several components of the district’s educational program, will be provided on a regular basis. Scheduled for 8:00 PM – Third Monday of each month, unless otherwise noted. The 2011-2012 Schedule is attached to the Minutes of this meeting as “EXHIBIT A.”

11. **BE IT RESOLVED** – that all policies and procedures in effect for the 2010-2011 school year remain in full force and effect for the 2011-2012 school year.
12. **BE IT RESOLVED** that the Superintendent of Schools is hereby authorized, with respect to the Budget for the school year commencing July 1, 2011, to make transfers of up to \$2,500 between and within functional units appropriations for teachers’ salaries and ordinary contingent expenses, and from items other than capital debt service and equipment accounts (not included in teachers’ salaries and ordinary contingent expenses) to contingent expenses, to the extent there are no monies on hand for which no obligation has been undertaken on behalf of the Board (Commissioner’s Regulations 170.2 (1) and

**BE IT FURTHER RESOLVED** that said transfers over \$2,500 will be brought to the Board’s attention at the next Board Workshop or Public Meeting.

13. **BE IT RESOLVED** that the Board of Education of the Blind Brook-Rye Union Free School District establishes mileage reimbursement at the rate of fifty (.51) cents per mile (through 12/31/11) to compensate district staff using their personal car in performance of authorized school related or district duties approved by the Superintendent and as recommended by the Superintendent.

## **REGULAR BOARD MEETING**

### **RESOLUTIONS**

**2011-203. APPOINTMENT – DISTRICT VIDEO CAMERA OPERATOR –  
CARLOS BIDO**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby appoint Carlos Bido as District Video Camera Operator, effective July 1, 2011 through June 30, 2012 at a salary of \$42.85 per hour and not to exceed 27 hours per week.

**2011-204. ACCEPTANCE OF THE MINUTES OF THE BOARD OF  
EDUCATION MEETING – JUNE 20, 2011**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby accept the Minutes of the June 20, 2011 Board of Education Meeting.

**2011-205. ADOPTION OF SECTION 18 PUBLIC OFFICERS LAW**

RESOLVED, by the Board of Education of the Blind Brook-Rye Union Free School District, that the Board hereby adopts Section 18 of the Public Officers Law to confer the benefits of said statute upon the members of the Board and all employees of the Board

AND FURTHER RESOLVED, that the benefits under Section 18 shall supplement and be available in addition to defense or indemnification protection, conferred by other statutes.

**2011-206. APPOINTMENT – ASSISTANT PRINCIPAL PRSS –  
TAMARA OPPENHEIMER**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook Union Free School District does hereby appoint Tamara Oppenheimer to a probationary appointment as Assistant Principal at the Bruno M. Ponterio Ridge Street Elementary School, effective July 6, 2011 and ending July 5, 2014 at a salary of \$115,000 pro-rated \$113,673 in 2011-2012.

CERTIFICATION: New York State Initial School Building Leader

**2011-207. APPROVAL – REVISION OF BOARD POLICIES**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve the following Revisions of Board Policies:

<u>Policy</u>	<u>Title</u>
6001	Sexual Harassment of District Personnel
7001	Sexual Harassment of Students
6000R	Sexual Harassment

**2011-208. APPROVAL – DESKTOP COMPUTER REPLACEMENT-  
CDWG**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve the purchase of one hundred (100) Lenovo desktop computers from CDWG, 230 North Milwaukee Avenue, Vernon Hills, IL 60061 for a total cost of \$37,200.00.

**2011-209. APPOINTMENT – PART-TIME CHORUS MUSIC (.8)  
BBMS/BBHS – KAITLIN CAREY**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby appoint Kaitlin Carey as a part time (.8 FTE) Leave Replacement on an as needed basis as a Music Chorus Teacher at the Blind Brook Middle School /Blind Brook High School effective September 1, 2011 at MA Step 1 \$64,564 pro-rated (\$51,651).\*

\* Subject to Negotiations

**CERTIFICATION: NYS Initial Pending – K-12 Music**

**2011-210. APPOINTMENT –PART-TIME CHORUS MUSIC (.2) BBMS/BBHS  
DEDRA SAGERSTRAND**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby appoint Dedra Sagerstrand as a part time (.2 FTE) Leave Replacement on an as needed basis as a Music Chorus Teacher at the Blind Brook Middle School /Blind Brook High School effective September 1, 2011 at MA Step7 + 15 Hrs. \$88,762 pro-rated (\$17,752).\*

\* Subject to Negotiations

**CERTIFICATION: NYS Professional – K-12 Music**

**2011-211. APPPOINTMENT – PART-TIME CHORUS MUSIC (.8)  
BBMS/BBHS – DEDRA SAGERSTRAND**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby appoint Dedra Sagerstrand as a part time (.8 FTE) MS/HS chorus music teacher effective September 1, 2011 and ending June 30, 2012 at a salary of MA Step 7 + 15 Hrs. \$88,762, pro-rated (\$71,010).\*

\* Subject to Negotiations

**CERTIFICATION: NYS Professional – K-12 Music**

**2011-212. APPROVAL OF ADDITIONAL YEAR TO CURRENT  
PROBATIONARY PERIOD: MARKO MARKOLOVIC –  
BBHS SOCIAL STUDIES TEACHER**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve Marko Markolovic's request for an additional year to the current probationary period.

**2011-213. APPROVAL – IRS MILEAGE REIMBURSEMENT RATE FOR 2<sup>ND</sup>  
HALF OF 2011**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve resetting the IRS mileage reimbursement rate for the 2<sup>nd</sup> half of 2011 to .555 per mile.

**2011-214. REJECTION OF ALL BIDS FOR ITEMS 2, 3, & 4 FOR OUT- OF-DISTRICT TRANSPORTATION BID**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby reject all bids for Items Number 2, 3 and 4 from the out-of-district transportation bid.

**2011-215. AWARD BID FOR ITEMS 1 & 5 FOR OUT-OF-DISTRICT TRANSPORTATION BID – TLC TRANSPORTATION CORP. 2011-2012**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby award the Bid for Items 1 & 5 for Out-of-District Transportation to TLC Transportation Corporation, 390 Riverdale Avenue, Yonkers, NY 10705, for a cost of \$6,442 per month for the 2011-2012 school year.

**2011-216. APPOINTMENT - IMPARTIAL HEARING OFFICER - AARON TURETSKY, ESQ.**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby appoint Aaron Turetsky, Esq., 1682 Front Street, Suite 1 – P.O. Box 367, Keesville, NY 12944-3503 as an Impartial Hearing Officer for Case # 64042 at a rate of \$100 per hour, effective June 21, 2011.

**Revision of Resolution 2011-041:**

**2011-217. APPROVAL – OF STANDARD WORK DAY AND REPORTING**

RESOLVED, that the Board of Education of the Blind Brook-Rye Union Free School District hereby establishes the following as standard work days for the appointed official and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Social Security Number (Last 4 digits)	Registration Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)
<b>Appointed Officials</b>							
District Treasurer	Philip Silano	0189	41871963	8 hrs	7/1/10-6/30/11	Y	N/A

**2011-218. APPROVAL-PUPIL SERVICES PROVIDERS FOR EXTENDED**

**SCHOOL YEAR 7/5/11 - 8/12/11**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve the following Pupil Services Provider for Extended School Year Specially Designed Instruction and the Extended School Year Program at the Rye Brook Municipal Facility from July 5, 2011 to August 12, 2011:

Faculty Member/Provider	Service	Student(s)	Cost	Notes
Tracey Menn Special Education Teacher	Extended School Year Specially Designed Instruction	Individual Student	\$94.80/hour 12 hours not to exceed \$1,137.60	IEP Mandated Services
Diane Bonelli Substitute Aide	Extended School Year Aide	Individual Student	\$19/hour 75 hours not to exceed \$1,425	IEP Mandated Services/Provide access to camp program
Town of Rye Brook Recreation	Extended School Year Services	Individual Student	Not to exceed \$1,300	Amend resolution 2011-196 – increase to \$1300 from \$919 to cover a fractional part of students' camp fees and late fees to ensure FAPE as per IDEA

**2011-219. APPROVAL PUPIL SERVICES PROVIDERS FOR THE 2010-2011 SCHOOL YEAR**

RESOLVED, that upon the recommendation of the Superintendent of School, the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve the following Pupil Services Providers for the 2010-2011 school year:

Provider	Service	Student(s)	Cost	Notes
JSS Vision Consulting	Vision Services	Five Students	\$10,748.10	Amend Resolution #2010-165 to reflect \$748.10 adjustment from \$10,000 to \$10,748.10 for services provided from 9/8/10-6/24/11
Small Talk	Speech and Language Therapy	Three students	\$6940	\$165/hour, \$125/45 mins, and \$100/30 mins as per Consortium RFP 5/1/11-6/24/11
School # 10/11-7	Out of District Tuition	Individual Student	\$62,120	Amend Resolution #2010-449 to reflect \$2,920 adjustment from \$59,200 to \$62,120 for student placement from 9/8/10-6/24/11
School #10/11-13	Out of District Tuition	Individual Student	\$10,421.73	Student placement from 4/11/11-6/24/11

**2011-220. APPROVAL NEGOTIATIONS RETAINER AGREEMENT GIRVIN FERLAZZO, PC – 2011-2012 SCHOOL YEAR**

RESOLVED, that the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve the negotiations retainer agreement for negotiations services for the Blind Brook Teachers' Association and other bargaining units for the 2011-2012 school year with Girvin Ferlazzo, PC, 20 Corporate Woods Boulevard, Albany, NY 12211 in the total amount of \$20,000 and

FURTHER BE IT RESOLVED, that William J. Stark is hereby authorized to execute the agreement.

**2011-221. APPROVAL OF COMMITTEE ON SPECIAL EDUCATION  
RECOMMENDATIONS**

RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Blind Brook-Rye Union Free School District does hereby approve the following Special Education Committee recommendations submitted for review as of June 28, 2011. Case numbers: 101960002, 52035, 082810005, 093430000, 52072, 51041, 51378, and 51350.