

**BLIND BROOK-RYE UNION FREE SCHOOL DISTRICT  
RYE BROOK, NEW YORK**

Executive Session  
7:15 PM

Board of Education Regular Meeting  
December 12, 2011  
8:00 P.M.

**Monroe E. Haas I.M.C.**

**BOARD OF EDUCATION**  
Mrs. Sheri Zarkower, President  
Mr. Glen Schuster, Vice-President  
Ms. Nancy E. Barr  
Mr. Jeffrey B. Diamond  
Mr. Steven M. Kaplan

**SUPERINTENDENT OF SCHOOLS**  
William J. Stark

## **Welcome To Our Meeting!**

We are pleased to have you join us for this meeting. Your presence and participation is appreciated and encouraged. We can best represent residents only when we learn their questions, suggestions and opinions.

Please be aware that time for public comment is provided on the agenda. If you have prepared your remarks, please share a copy with the school's District Clerk to include with the meeting minutes.

We ask that each speaker state their name and address for the record, and limit his or her remarks to the permitted time (3 minutes or less). Time check will be made by the District Clerk.

If you have any questions or comments about Board agenda items please E-mail the Board at – [emailtheboe@blindbrook.org](mailto:emailtheboe@blindbrook.org) by 12:00 pm the day prior to the day of the meeting.

Although the Board will generally respond to the public's comments, a response may be delayed in order to allow time to obtain further information. Responses concerning personnel issues should not be made in public.

### *Meeting Schedule:*

Our regular meetings are usually held on the second and last Monday of the month at 8:00 p.m., and are open to the public. The meetings are held in the Monroe E. Haas I.M.C., unless otherwise announced in advance on the local news, educational access channels and the District's Website – [www.blindbrook.org](http://www.blindbrook.org).

# BLIND BROOK-RYE UNION FREE SCHOOL DISTRICT

Board of Education Regular Meeting

Monday, December 12, 2011

Monroe E. Haas I.M.C.

---

- I. Call to Order (8:00 PM)
  
- II. Pledge of Allegiance
  
- III. Superintendent's Report
  
- IV. Board Member Comments
  
- V. Presentation/Discussion  
None
  
- VI. Consent Agenda
  - A. Certified Personnel Appointments, 1-4
  - B. Other Personnel Resolutions, Items 1-6
  - C. Educational Resolutions, 1
  - D. Business Resolutions, Items 1-6
  
- VII. Hearing of the Public
  
- VIII. Adjournment

## **VI. CONSENT AGENDA**

The following Resolutions are recommended for action by the Superintendent of Schools to the Board of Education of the Blind Brook-Rye UFSD:

### **A. Certified Personnel Resolutions**

*Salary figures are subject to the outcome of future negotiations*

1. Approval of Increase in Part-Time BBMS/BBHS A.I.S. Teacher – Recommended Motion: The Board of Education approves the increase of the Part-Time BBMS/BBHS A.I.S. teacher – Cheryl Wright from .6 to .8 effective December 13, 2012 and ending June 30, 2012 at BA Step 5 + 15 Hours – from \$31,189.00 to \$37,342.27.
2. Appointment – Leave Replacement – BBHS – Mathematics – Recommended Motion: The Board of Education approves the appointment of Peter Ruocco as a Leave Replacement (Mathematics) at the Blind Brook High School, effective January 3, 2012 and ending June 30, 2012 at MA Step 1 + 45 Hours \$73,569– Pro-rated \$43,774 for 2011-2012.
3. Approval – Increase in Appointment - BBHS Music – Kaitlin Carey - Recommended Motion: The Board of Education approves the increase from .8 to 1.0 for Kaitlin Carey MA Step 1 effective January 3, 2012 and ending March 3, 2012 at an increase of \$2,647 for 2011-2012. (Additional class for Choral Department).
4. Part-time (.8 FTE) 9-12 French Teacher – Recommended Motion: that the Board of Education approves the appointment of Joan Mele as a part-time French Teacher at the Blind Brook High School, effective January 3, 2012 and ending June 21, 2012 at a per diem rate of \$270.22.

### **B. Other Personnel Resolutions**

*Salary figures are subject to the outcome of future negotiations*

1. Appointment – Producer 2012 BBHS Spring Musical – Recommended Motion: The Board of Education approves the appointment of Christine Colangelo as Producer of the 2012 BBHS Spring Musical at a stipend of \$3,423.00.
2. Appointment – Director 2012 BBHS Spring Musical – Recommended Motion: The Board of Education approves the appointment of Christine Colangelo as Director of the 2012 BBHS Spring Musical at a stipend of \$5,135.00.

3. Appointment of Services for BBHS Spring Musical – Recommended Motion: The Board of Education approves the following individuals for Services to the BBHS Spring Musical production of *Hello Dolly*:

<u>Name</u>	<u>Description</u>	<u>Amount paid – Not To Exceed</u>
Robert Mickatavage	Set Construction Fall Drama	\$1,000.00
Jac-que Robinson	Lighting Design/Technician	\$1,500.00
Cliff Bruno Technical Directions LLC	Sound Set Up, Equip. Rental, Running	\$3,500.00
Hector Guivas	Set Construction	\$500.00
Pam Mickatavage	Set Direction	\$800.00
Anthony Valbiro	Set Direction	\$800.00
Cindy Moore	Vocal Coach/Pianist	\$2,500.00
Jason Summers	Choreography	\$1,500.00
DB Productions	Costume/Set Rental	\$1,800.00
Music Theater International	Production Rights	\$3,150.00
Kaitlin Carey	Fill-in Rehearsal Pianist	\$500.00

4. Resignation – Mock Trial Advisor - Recommended Motion: The Board of Education accepts the resignation of Marko Markolovic as Advisor to the Mock Trial club, effective November 30, 2011.
5. Appointment – Mock Trial Advisor - Recommended Motion: The Board of Education approves the appointment of Rita Gianfrancesco as Advisor to the Mock Trial Club, effective December 1, 2011 at a stipend of \$4,565.00 (pro-rated \$3,196.50)
6. Correction Stipend for Mentor Coordinator – Charlene Decker - Recommended Motion: The Board approves the stipend in accordance with the Teachers’ Contract for Charlene Decker as Mentor Coordinator for the school year 2011-12 at \$3700 not \$3600.

**C. Educational Resolutions**

1. Approval of Committee on Special Education Recommendations -  
Recommended Motion: The Board of Education approves the following Special Education Committee recommendations submitted for review as of December 7, 2011:

Case numbers: 092160001, 101040001, 51315, 081400000, 51407, 51382, 50916, 51569 and 51859

**D. Business Resolutions**

1. Acceptance of the Minutes of the December 5, 2011 Board Meeting: -  
Recommended Motion: The Board of Education accepts the Minutes of the December 5, 2011 Board Meeting.
2. Approval of the Public Hearing, Election, Budget Vote & Legal Notice for the 2012-2013 School Year - Recommended Motion:

**APPROVAL OF PUBLIC HEARING, ELECTION, BUDGET VOTE & LEGAL NOTICE 2012-2013 SCHOOL YEAR**

BE IT RESOLVED that a Public Budget Hearing of the Blind Brook-Rye Union Free School District shall be held on Monday, May 7, 2012 at 8:00 o'clock in the evening in the Monroe E. Haas IMC at Blind Brook Middle/High School on King Street, Rye Brook, New York, for the purpose of discussion of the expenditure of funds and budgeting thereof;

AND BE IT FURTHER RESOLVED that the annual election of the Board of Education be held on Tuesday, May 15, 2012 between the hours of 7:00 o'clock in the forenoon and 9:00 o'clock in the evening of said day, in the main building gym of the Bruno M. Ponterio Ridge Street School on North Ridge Street, for the purpose of electing two (2) school board members for three-year terms expiring June 30, 2015 to fill the expiring terms of Nancy E. Barr and Steven M. Kaplan. Petitions nominating candidates for such office, shall be in accordance with Section 2018 of the Education Law and must be filed with the Clerk of the School District at his office in the Ridge Street School not later than April 16, 2012 between the hours of 9:00 a.m. and 4:00 p.m. Vacancies on the Board of Education are not considered separate, specific offices; candidates run at large. Nominating petitions shall not describe any specific vacancy upon the Board for which the candidate is nominated; must be directed to the Clerk of the District; must be signed by at least twenty-eight (28) qualified voters of the District; must state the name and residence of each signer, and must state the name and residence of each candidate.

AND BE IT FURTHER RESOLVED, that the vote upon the Proposition for appropriation of necessary funds to meet estimated expenditures for the school year 2012-2013 for school purposes (Annual Budget and Tax Levy) shall also be held on Tuesday, May 15, 2012 between the hours of 7:00 o'clock in the forenoon and 9:00 o'clock in the evening, in said main building gym of the Bruno M. Ponterio Ridge Street School on North Ridge Street, at which time the polls will be opened to vote by voting machine upon the following items:

1. To adopt the annual budget of the School District for the fiscal year 2012-13 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the District;

AND BE IT FURTHER RESOLVED, that personal registration of qualified voters is required either pursuant to the Education Law or Election Law. If a voter has heretofore registered pursuant to Education Law §2014 and has voted an annual or special district meeting within the last four (4) calendar years, he/she is eligible to vote at this election; if a voter is registered and eligible to vote under Article 5 of the Election Law, he/she is also eligible to vote at this election. All other persons who wish to vote must register at the District Clerk's Office of the Bruno M. Ponterio Ridge Street School on North Ridge Street between the hours of 4:00 p.m. and 8:00 p.m. on Wednesday, May 9, 2012;

AND BE IT FURTHER RESOLVED, that the Board of Registration will also meet during the foregoing election and vote on the annual budget and tax levy in the main building gym of the Bruno M. Ponterio Ridge Street School on North Ridge Street between 7:00 o'clock in the forenoon and 9:00 o'clock in the evening, for the purpose of preparing a register for elections to be held subsequent to such election;

AND BE IT FURTHER RESOLVED, that the register pursuant to Section 2014 of the Education Law will be filed for inspection in the office of the Clerk of the School District in the Bruno M. Ponterio Ridge Street School, North Ridge Street, Rye Brook, New York, between the hours of 9:00 o'clock in the forenoon and 3:00 o'clock in the afternoon on weekdays, and each day prior to the day set forth for election, except Sunday, and at the polling place(s) on the day of the vote.

AND BE IT FURTHER RESOLVED, that a copy of the detailed statement in writing of the amount of money which will be required for the school year 2012-2013 for school purposes, specifying the several purposes and the amount of each (2012-2013 budget) as provided by Section 1716 of the Education Law may be obtained by any taxpayer in the District between the hours of 9:00 o'clock in the forenoon and 3:00 o'clock in the afternoon on May 1, 2012 and thereafter, except Saturday, Sunday or holidays, in the Main Office at the Bruno M. Ponterio Ridge Street School, North Ridge Street, Rye Brook, New York and the Main Office at the Blind Brook Middle/High

School, King Street, Rye Brook, New York, and at the Public Hearing to be held as aforesaid on May 7, 2012;

AND BE IT FURTHER RESOLVED, that any other proposition not requiring official notice in the call of the Annual Meeting may be voted upon at said election, subject to the provisions of Section 2035 of the Education Law, providing a petition signed by at least 70 qualified voters of the District showing the legal residence of each, is filed with the Clerk of the School District not later than April 13, 2012;

AND BE IT FURTHER RESOLVED, that an Application for Absentee Ballots for election of members of the Board of Education and adoption of the Annual Budget may be applied for at the office of the Clerk of the School District, Bruno M. Ponterio Ridge Street School, North Ridge Street, Rye Brook, New York beginning April 17, 2012. Completed applications must be received by the District clerk at least seven (7) days before the election if the ballot is to be mailed to the voter. All absentee ballots must be received in the Clerk's office by 5:00 p.m. of the day of the election. A list of all persons to whom absentee ballots shall have been issued will be available in said office of the Clerk on each of the 5 days prior to the day of the election except Sunday, and such list shall also be posted at the polling place or places at the election of members of the Board of Education. Any qualified voter present in the polling place may object to the voting of the ballot upon appropriate grounds for making his/her challenge and the reasons therefor known to the Inspector of Election before the close of the polls;

AND BE IT FURTHER RESOLVED, that three voting machines shall be used for recording the vote of annual elections, annual budget and tax levy, and vote on all other propositions listed in this Notice and that application be made to the Town Board, Town of Rye, for the use of three voting machines for such purposes, the expense in connection therewith to be defrayed as provided by law;

AND BE IT FURTHER RESOLVED, that the Notice of said public hearing, election, annual budget vote and tax levy and vote on all other propositions shall be substantially in the following form to wit: (As attached to the Minutes of this Meeting as Exhibit "A");

AND BE IT FURTHER RESOLVED, that the School District Clerk is hereby authorized and directed to cause Notice to be given of said Public Hearing, Election, Annual Budget and Vote and Tax Levy Proposition in substantiating the form herein before prescribed, by publishing the same four times within the seven weeks next preceding such election, the first publication to be at least 45 days before said election in **The Journal News** and **The Westmore News**, newspapers having general circulations in the Blind Brook-Rye Union Free School District.

3. Approval of the 2012-2013 Budget Calendar: - Recommended Motion: The Board of Education does approve the following Budget Calendar for 2012-2013 (As attached to the Minutes of this Meeting as Exhibit "B").

4. Acceptance Treasurer's Report – November 2011 – Recommended Motion:  
The Board of Education accepts the Treasurer's Report for the Month of November 2011.
  
5. Acceptance of Donation from the 40-40 Club for the BBHS Choir - Recommended Motion: The Board of Education gratefully accepts the donation of \$100.00 from the 40-40 Club for the BBHS Choir.