

Setting Up Your eSchoolData Parent Portal Account

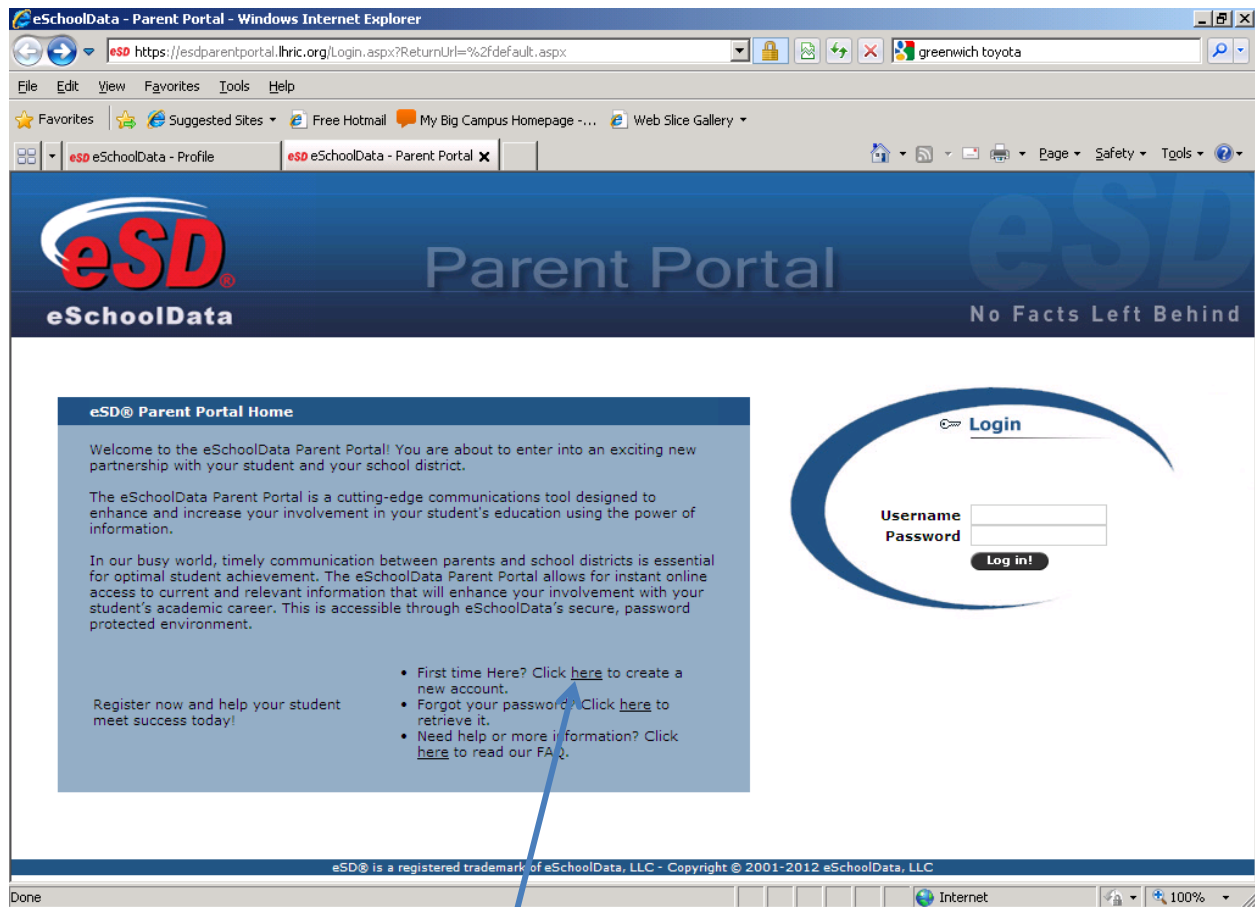
The Blind Brook School District has set up a parent portal to its student information system. This portal will allow you to access important student information such as attendance, report cards and transcripts. These directions will guide you through the process of

1. On any internet browser, enter the following address:

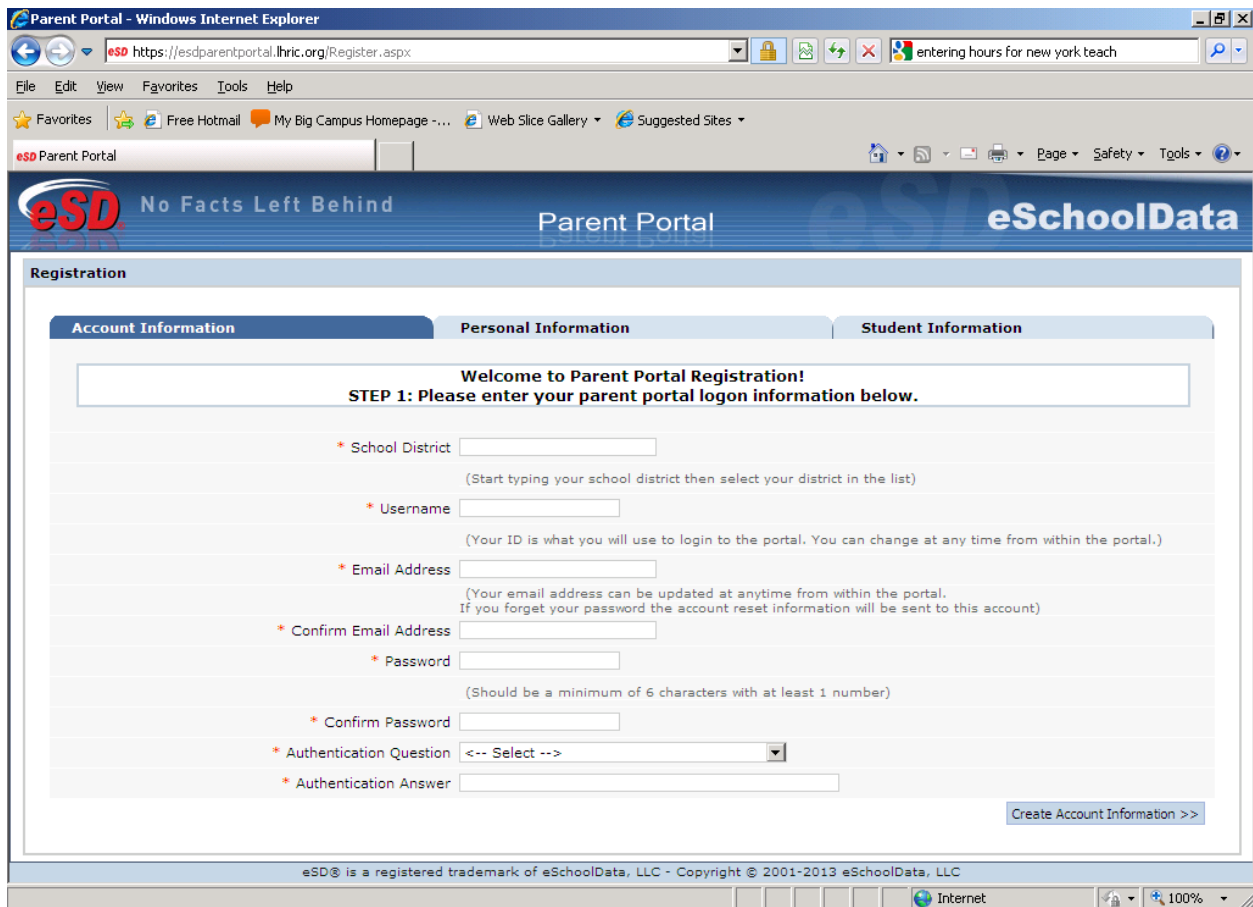
<https://esdparentportal.lhric.org>

(NOTE: it is important to include the 's' in the https at the beginning of the address.)

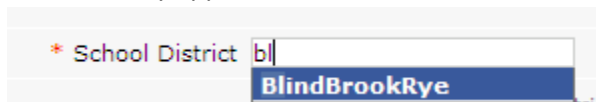
You will see the following screen:



2. Click on the link to create a new account. The **account information** window will appear.

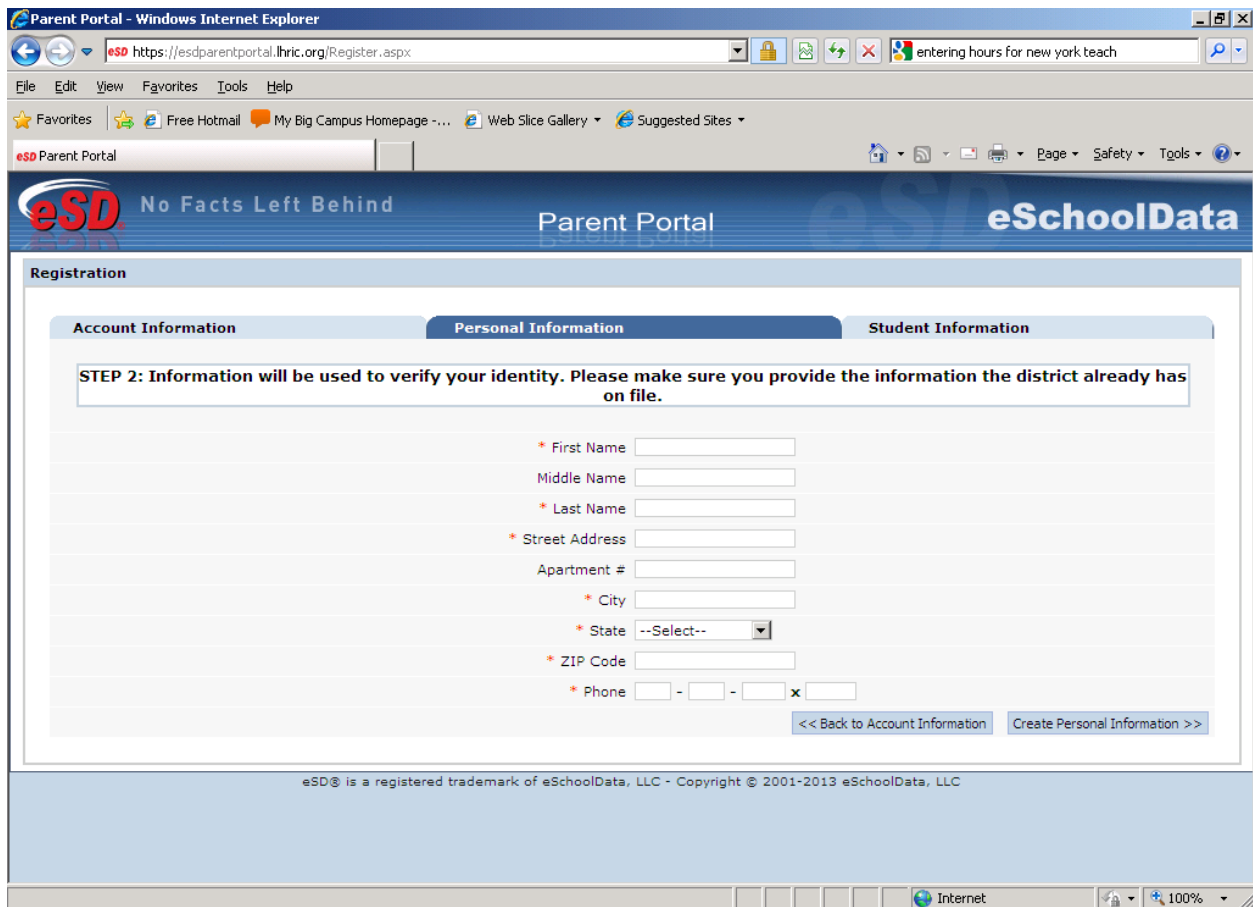


3. In the School District text box, begin to type Blind Brook. The word **BlindBrookRye** will automatically appear in the box:



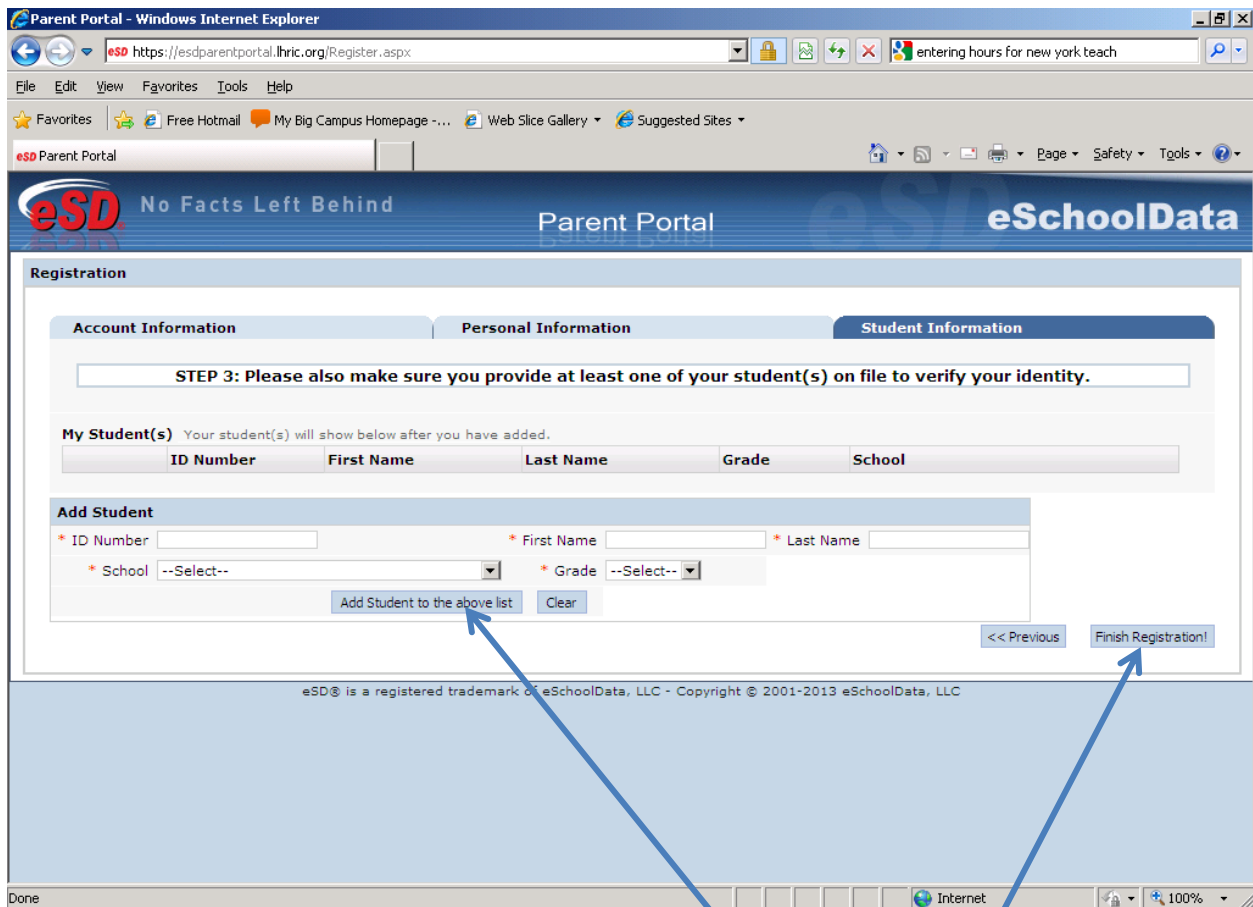
Click on the word **BlindBrookRye** when it appears.

4. Enter the user name that you would like to use to log in to the system. You cannot use spaces or special characters in your user name.
5. Enter an email address for the account. This address will be used to send you password reminders and account status information.
6. Enter the password that you would like to use. The password needs to have a minimum of six characters and at least one of them must be a number. Re-enter the password in the **Confirm Password** text box.
7. Select an authentication question and enter an answer for the question. This will be used for password reset requests.
8. Click on the Create Account Information button. The **Personal Information** screen will appear.



9. Complete all fields on this page.

10. Click on the **Create Personal Information** button. The Student Information window will appear.



11. Enter the ID number, first name, last name, school and grade for the first child that you want to add to your account. If you do not know your child's ID number, please contact Colin Byrne at cbyrne@blindbrook.org or 914-937-3600x3041. Click the **Add Student to the above list** button.
12. Repeat step 11 for each child that you would like to add to your account.
13. When all children have been added, click on the **Finish Registration** button. A message will be displayed stating that an activation email will be sent to the email address that you entered on the earlier screen. You will receive an email at this address that states the following:
Thank you, your parent portal application has been submitted pending for your school administrator's approval.
14. Your account will be activated within the next two business days. Once it is activated you will receive an email stating that your application has been approved and that you can click a link within the email to activate your account.

Once your account is active, you will be able to log in and see your child's information. You will use the same address listed in step 1 to log in. To view information for a specific child, click on that child's name in the box at the top of the screen.

eSD No Facts Left Behind Parent Portal eSchoolData

logged in as: demony (Admin) with alagrega@eschooldata.com Monday, November 01, 2010 Home My Account Help Log off

Student(s)

ID	First Name	Middle Name	Last Name	School	Grade
1 999947401	Juan		Abbate-Lagrecia	eSD Training High School	11
2 318335497	Guadalupe		Abbate, Jr	eSDB Training Elementary	10

Recent Activities

Activity	Start	End
Logge...	04-30-2010 10:2...	04-30-2010 10:5...

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Announcement(s)

Title	Description	School
Food Bank Donations	Donations to the food bank are due by...	

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Uploaded File(s)

You can then navigate using the tabs at the top of the page.