

Blind Brook PTA Summer Bulletin



WELCOME FROM OUR PTA PRESIDENTS

We are so excited to begin our first year as co-presidents of the Blind Brook PTA. As a K-12 PTA, our goal is to provide programs and advocate for all students in the school district. We can't do this without continued community support and we greatly appreciate all the family volunteers who support all of our PTA activities throughout the year. Over the summer, we continue to work with district administrators in discussing the ways in which we can continue to supplement our schools. We are working on some new programs and initiatives, as well as keeping many popular events from the past! We welcome new ideas and programs and strongly encourage each family to get involved so that we continue to enhance our children's school experience. We encourage you to reach out to either of us at any time if you should ever have any questions, comments or concerns. Have a relaxing and enjoyable rest of the summer!

Best,

Johanna Gonzalez (uscjohanna@hotmail.com)
& Alicia Scala (alicia.scala@gmail.com)



2018 BLIND BROOK EXECUTIVE BOARD

Co-Presidents
Johanna Gonzalez
Alicia Scala

Ways & Means
Kate Marino
Alex Boruch

Programming
Bree Candee
Lynn Glantz

Membership
Hedy Cardozo
Yvette Montvelisky

Treasurer
Cameron Sager

Legal
Danielle Carey

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BBHS - Kelly Lieberman
BBMS - Jaime Coffey
BMPRSS - Correy Stephenson
Pupil Services - Katherine Ayala

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Corresponding Secretary
Betsy Rohbart



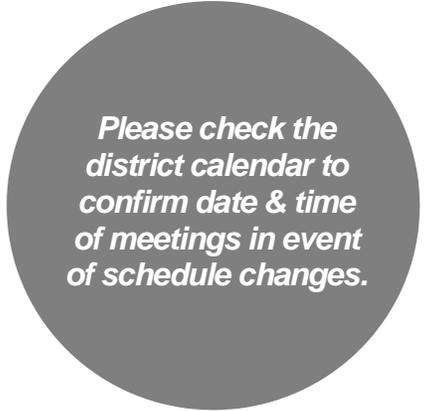
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PLEASE JOIN US AT OUR MONTHLY MEETINGS

Below, please find a list of our scheduled meetings. We generally meet on Tuesdays, alternating between mornings and evenings, with the lone exception being our first meeting. Please try to join us! In addition to being informed, it is an opportunity to have your voice heard and meet new people in the district. Blind Brook superintendent, Dr. Jonathan Ross, attends all meetings and delivers a summary of the month's happenings in his office. Brief reports from all members of the executive board, including a financial summary of the month, are also given. If it is your first meeting, please be sure to introduce yourself to someone from the executive committee and we'll be happy to answer any questions and welcome you to the PTA. We look forward to seeing you there!



September 13, 2018 (Th)	8:45am – RSS Cafeteria
October 9, 2018 (Tu)	7:00pm – RSS Library
November 13, 2018 (Tu)	7:00pm – RSS Library
December 11, 2018 (Tu)	8:45am – RSS Cafeteria
January 8, 2019 (Tu)	7:00pm – RSS Library
February 12, 2019 (Tu)	8:45am – RSS Cafeteria
March 12, 2019 (Tu)	7:00pm – RSS Library
April 9, 2019 (Tu)	8:45am – RSS Cafeteria
May 14, 2019 (Tu)	7:00pm – RSS Library
June 11, 2019 (Tu)	8:45am – RSS Cafeteria



MESSAGE FROM OUR SUPERINTENDENT

I hope your summer has been restful and relaxing so far. One of the great things about summertime is it gives everyone in our school community a chance to reflect, rejuvenate and prepare for the next school year. I sincerely hope that you have enjoyed these past few weeks and that your children have enjoyed them too.

I wish to thank outgoing PTA co-presidents, Debra Cohen and Jen Savner and the PTA Executive Board for their commitment to this District and its students over the past year. I look forward now to working with Johanna Gonzalez and Alicia Scala as they assume the presidency so that all of our students continue benefit to the greatest extent possible from our partnership. Everyone connected to our public school system is indebted to the PTA as they continue to bring family-oriented activities, assembly programs, after school activities, and both student and parent education and support programs to our schools year after year.

The Blind Brook PTA needs you. I hope that you will consider devoting time to become a member and participate. They would certainly welcome your participation. Volunteering for the PTA is a great way to meet people, get involved with our schools, and make a direct impact on your child's education. It is important to remember that the PTA at Blind Brook is a "K-12 PTA" so whether your child is in kindergarten or is a senior at BBHS please consider joining this worthy organization and participating.

I look forward to seeing you in September and working with everyone to do what is best for all students in 2018-2019. Enjoy the rest of your summer!

Sincerely,

Jonathan Ross





WAYS & MEANS

Ways and Means is the fundraising arm of the PTA. This past school year we offered many exciting and successful programs and events, and we greatly appreciate the generous support and encouragement of the Blind Brook community.

Co-Chairs:
Kate Marino
kmarino63@gmail.com
Alex Boruch
alexruth74@aol.com

We especially want to thank all the parent volunteers who help us to run these fundraisers. Without your time and effort, we would not be able to realize our fundraising goals.



The upcoming school year promises to be a great one. We will continue to offer awesome Blind Brook Spirit Wear, as well as Ridge Street School favorites such as After School Activities, the Book Fair, and the Holiday Store.

We're also planning some great new events for parents and students alike, so be on the lookout for PTA emails.

Also, don't forget to collect those Box Tops and to [register your Stop Shop card](#). Over the past year we raised more than \$4000 for our district from those simple programs!



Please come to the monthly PTA meetings and get involved; we're always looking for new people and new ideas. If you have any questions, or suggestions for new fundraising events, feel free to email us.



PROGRAMMING

PTA programming had another wonderful year. We would like to thank all the volunteers that assisted in our many successful events.

We also want to take this opportunity to acknowledge all the teachers, administrators and staff who have completed 5, 10, 15, 20 and 25 years of service to our district.

Co-Chairs:

Bree Candee
brecandee74@gmail.com

Lynn Glantz
laglantz@gmail.com



We are extremely excited about the activities planned for the 2018/2019 school year. The annual Kindergarten Social, which welcomes our incoming Kindergarten class, will be on Tuesday, August 28th. In addition to the K/1 Social Night, the return of the Harlem Wizards, and Olympic Nights, we are busy planning new events for both students and adults such as a “VIP” dance for grades 2, 3 and 4.

We are always looking for new ideas to make the Blind Brook schools a fun and exciting place to be for our children. Successful events also need dedicated volunteers, so please email us if you are interested in getting involved.



We are looking forward to a great school year! Enjoy the rest of summer!

Stay up to date with the Blind Brook PTA:

[Website](#) [Facebook](#) [Instagram](#)



MEMBERSHIP

Once again, PTA membership, class parent applications and activity sign-ups will be done through the Community Pass system. Our online directory will continue to be hosted by SchoolBee. On August 15th you will be able to join the PTA for \$25 and if you want, purchase a printed copy of the directory for the 2018-2019 school year. Starting September 1, only people who join the PTA for the new school year will continue to have access to SchoolBee. Please be on the lookout for an email inviting you to join the PTA.

Co-Chairs:

Hedy Cardozo
Yvette Montvelisky

BBPTAmembers@gmail.com

The screenshot shows the SchoolBee website interface. At the top, there is a yellow navigation bar with the SchoolBee logo, a search bar labeled 'search people', and navigation links for 'Schools', 'Organizations', and a user profile 'Betsy'. The main content area is titled 'Blind Brook PTA' and includes a message about online access to the directory. Below this, there is a section for 'Eligible PTA Memberships' with a green checkmark indicating that the user is a member of the Blind Brook PTA Membership. To the right, there is a sidebar menu with options: 'My SchoolBee', 'My Profile', 'My Family', 'My Children's Classes', 'PTA Memberships', 'My Schools' (listing Blind Brook High School, Blind Brook Middle School, and Bruno M. Ponterio Ridge Street School), 'Announcements', and 'Questions?' (with a link to SchoolBee FAQ).

Stay up to date with the Blind Brook PTA:

[Website](#) [Facebook](#) [Instagram](#)



PUPIL SERVICES

I am excited to take on a newly-created Blind Brook PTA position, Liaison to Pupil Services. My mission will be to partner with the Blind Brook Pupil Services department in supporting special needs students and their parents by organizing a parent support group, disseminating helpful information to special needs families, planning informative workshops, and providing parent feedback to the Pupil Services Department.

Special needs families often face a difficult challenge in finding the appropriate approach or supports for their child's specific needs. By supporting one another through referrals, advice, and strategies shared in a parent support group, we can strive to help every special needs student succeed! Please look out for an email this fall with further details.

Last year, the Pupil Services Department organized two parent workshops with a wonderful speaker from the Hudson Valley Special Education Parent Center. We hope to plan more workshops this year, and I would like to gather questions and goals from parents in order to determine topics we would like to discuss.

The sixth annual Creating Connections program will take place this fall, October 22-26. We hope this will be an opportunity for all students to better understand learning differences and appreciate every individual's potential and contributions.

I will be meeting monthly with Harry Burg, Blind Brook's Director of Pupil Personnel Services. I welcome parents to contact Mr. Burg or me with issues that we should discuss and work on.

Enjoy the rest of the summer!

Pupil Services Liaison

Katherine Ayala
katherine.hallissyayala@gmail.com



FROM OUR HIGH SCHOOL PRINCIPAL

Dear Parents,

It's hard to believe that the summer is already half-over. I hope that you and your families have been able to find some time to rest, relax, and enjoy it together. While the summer also brings a needed respite for us here in the school, it is also a time of preparation for the upcoming year, which will soon be upon us. This summer has been perhaps busier than usual as I am starting a new role and also welcoming Mr. Greenwald into the Assistant Principal position; we have been working diligently to ensure a smooth transition.

Your child's schedule was posted to the portal in early July. We are currently in the process of finalizing our teaching and room assignments and expect to have final schedules posted by August 24th. Guidance counselors will be available during the week of August 27th should you have questions or concerns about your child's schedule.

We have two openings for 9th grade parents to join the Shared Decision Making Committee (SDMC). Meetings are typically held on the 3rd Wednesday of each month at 11:30am. The meeting time was scheduled during the regular school day in order to ensure student participation on the committee. If you are interested in serving on the SDMC, please email Joanne Connor at jconnor@blindbrook.org. New members will be randomly selected from the pool of volunteers at the first meeting on September 20th.

The summer mailing is scheduled to be sent out the week of August 13th. As in the past, part of the mailing will be sent electronically, while other forms

will be sent via traditional mail. In addition, copies of mandated forms and calendars will be posted on the website. It is imperative that required forms are returned to ensure both our compliance with federal and state mandates, as well as our ability to meet the needs of each student.

The first day of classes will be Tuesday, September 4th. Below are some events and dates to keep in mind leading up to and during the first few weeks of school:

- The official start date for Varsity and JV sports is August 20th
- 9th grade student orientation, August 30th at 2:00pm in the auditorium
- 11th Grade Parent Night, September 12th at 7:00pm
- High School Open House, September 13th at 7:00pm
- 12th Grade Parent Night, September 20th at 7:00pm
- 10th Grade Parent Night, September 26th at 7:00pm
- 9th Grade Parent Night, October 2nd at 7:00pm

As the new school year approaches, should you have any immediate questions or concerns, please do not hesitate to contact me at dschuelein@blindbrook.org, or Mr. Greenwald at mgreenwald@blindbrook.org. In the interim, I wish you all an enjoyable rest of the summer.

Best Wishes,

Derek Schuelein

Blind Brook PTA High School Liaison

Kelly Lieberman
mjrl@optonline.net

Stay up to date with the Blind Brook PTA:

[Website](#) [Facebook](#) [Instagram](#)



FROM OUR MIDDLE SCHOOL PRINCIPAL

Dear Blind Brook Middle School Students & Parents,

As the summer days quickly pass, I find my excitement growing about the start of the new school year. I am so happy to return to the middle school and all the possibilities that this move will bring. I can't wait to get to know each of you as individuals and learners! I will be actively seeking your input regarding how we can work as a team to make BBMS the best middle school possible! Together we will build upon the great traditions already in place and look for new ways to build your legacy as contributors to the middle school experience. In a few short weeks you will return to the excitement of a new year, reunite with old friends, have the opportunity to develop new relationships with teachers and students, and resume your journey of intellectual, social, emotional and physical growth.

I am thrilled to partner with our new Assistant Principal, Mr. Seth Horowitz to plan the awesome year ahead. I know how devastated some will feel about Mr. Horowitz's departure from the classroom and direct instruction but the impact he will have on all the students of BBMS will make the loss worthwhile. His skills as a teacher will serve to enhance the teaching and learning that take place in every middle school classroom. His empathy and character will model the values and attitudes we strive to promote in all school community members. Mr. Horowitz will spearhead our character education program and help ensure that all Blind Brook Middle School students feel connected and successful.

School begins this year on Tuesday, September 4th. Student schedules will be posted and mailed on August 17th along with all forms necessary to update registration. Sixth grade students and students new to the district are invited to attend an orientation on Wednesday, August 29th at 4:00pm in the MS/HS auditorium. In addition, the building will be open from August 20th through August 30th from 9:00am till 3:00pm for all interested students to set up lockers and find classrooms. Sixth grade students and new students who are unable to attend the orientation may pick up their new materials in the main office. Returning students should bring their previously issued lock and a printed copy of their new schedule. If there are any questions please contact the middle school principal's secretary, Ms. Paisley at lpaisley@blindbrook.com or (914) 937-3600 extension 3119, or me plambert@blindbrook.org at extension 3208.

I look forward to seeing you soon and continuing this important journey. In the meantime – rest, relax, have fun and enjoy these beautiful summer days!

Respectfully,

Patricia A. Lambert

Blind Brook PTA Middle School Liaison

Jaime Coffey

jaimecoffey24@yahoo.com

Stay up to date with the Blind Brook PTA:

[Website](#) [Facebook](#) [Instagram](#)



FROM OUR ELEMENTARY SCHOOL PRINCIPALS

Dear BMP Ridge Street Parents,



Our bluebird nest is feeling a little empty right now, but soon the school buses will be here, the classrooms and hallways will be filled with the excitement of a new year of learning, backpacks will be filled with books, lunchboxes will be packed with tasty treats, and there will be lots of **C.H.I.R.P.**ing! We are looking forward to our nest being full again!

Our **C.H.I.R.P. Character Education Program** at BMRSS is one that grows each year. We want all of our children to have those qualities - **C**ompassion, **H**onesty, **I**ndependence, **R**espect, and **P**ositivity - shine through in everything that they do, every action that they take, and in the words that they speak no matter if they are in or out of school. BMRSS is the home of the bluebirds and we proudly **C.H.I.R.P.**

Mattie Stepanek (13-year old poet, peacemaker, philosopher, and motivational speaker) said, “*Unity is strength. When there is teamwork and collaboration, wonderful things can be achieved.*” There is no doubt that our school works the way it does because we work together to meet our common goal – which is to put our students first. We are proud of our outstanding students, dedicated faculty and staff of caring professionals, and our active, supportive parent community. **Many thanks to the Blind Brook PTA** for its continuous support they have given to our school to fund our extra programs and activities that allow our students to experience something new!

Below are some upcoming highlights:

First Day of School

- **Grades 1-5** – The first day of school for all students (Grades 1-5) will be on Tuesday, September 4th. (*School will be closed on Monday, September 3rd due to the Labor Day observance.*) School begins at 8:30am and ends at 3:10pm.
- **Kindergarten** – Kindergarten students will be attending school on Tuesday, September 4th from 9:00am – 12:30pm. Kindergarten families will receive more detailed information in the mail regarding this adjusted schedule. Just keep in mind the following:
 - *There is no bus service or lunch for Kindergarten students on Tuesday, Sept. 4th.*
 - At 9:00am, Kindergarten students arrive at school with their parents to meet their teacher and classmates. The students attend a Specials class from 9:20am – 10:00am (i.e.: art, music, etc.) while the parents stay in the classroom with the teacher for their Open House presentation. Students return to the classroom at 10:00am, but by then the parents have been dismissed.
 - Parents/guardians/designated pick-up adults will return to school at 12:30pm for Kindergarten dismissal.

Stay up to date with the Blind Brook PTA:

[Website](#) [Facebook](#) [Instagram](#)



FROM OUR ELEMENTARY SCHOOL PRINCIPALS (CONT.)

• **Kindergarten (cont.)**

- The first full day of school for our Kindergarten students will be on Wednesday, September 5th. Bus service will begin for Kindergarten on September 5th. School begins at 8:30am and ends at 3:10pm. This will be their schedule for the remainder of the school year.
- If you have any questions about the Kindergarten schedule, please contact Ms. Freddie Sol at fsol@blindbrook.org.

Open House – NEW FORMAT - We know that everyone wants to meet the teacher and often cannot be in two places at one time. We will be trying a new kind of experience for Open House this year. There will be TWO 30-minute sessions which will begin promptly at 7:00pm and 7:30pm respectfully. Each session will be repeated so that there is an opportunity for parents to attend different Open Houses without missing information. Specials teachers, Special Education teachers and Support Staff, and AIS/ENL teachers will be available in their classrooms during both sessions. For example:

- *Possibility 1: A parent who has a 3rd grader and a 5th grader can attend the 3rd Grade Open House from 7:00pm – 7:30pm and then 5th Grade Open House from 7:30pm – 8:00pm.*
- *Possibility 2: A parent can attend an Open House session at 7:00pm and then go to various Specials/Special Education/Support Staff/ENL/AIS classrooms from 7:30pm – 8:00pm.*

- *Possibility 3: A parent is unfortunately delayed and unable to make it to the 7:00 pm, but he/she is able to make it to the 7:30 pm session.*

We hope that this experience allows everyone to get a chance to meet their child's teacher. Please note there will be no general session in the Old Gym with Mrs. Taylor and Mrs. Cutrone. Instead there will be a special presentation shown in the classroom. Please **SAVE THE DATE** for the Open House events:

- **Kindergarten** - Tuesday, Sept. 4th
 - 9:20am – 9:55am
 - If you would like to meet the Specials teachers, Special Education teachers and support staff, and AIS/ENL teachers we invite you to come back in the evening on September 5th or 6th.
- **Grades 3, 4 and 5** – Wednesday, Sept. 5th
 - 7:00pm – 7:30pm Session 1
 - 7:30pm – 8:00pm Session 2 (Only attend this session if you missed Session 1. The same information will be shared.)
- **Grades 1 and 2** – Thursday, Sept. 6th
 - 7:00pm – 7:30pm Session 1
 - 7:30pm – 8:00pm Session 2 (Only attend this session if you missed Session 1. The same information will be shared.)
- **NOTE:** Specials teachers, Special Education teachers and Support Staff, and AIS/ENL teachers will be available in their classrooms during both sessions. They may not be there on both nights so please check out the schedule that will be sent to you at a closer date.



FROM OUR ELEMENTARY SCHOOL PRINCIPALS (CONT.)

Welcome Back to Bmprss – We are excited to welcome back Mrs. Fisher and Mrs. Stevens who began their career here in the BMP Ridge Street School. They will be joining our faculty and staff this year. They bring a wealth of knowledge and expertise to our school.

Multi-Cultural Events – We are looking forward to having various multi-cultural events at Bmprss this year. We will have a Bluebird Assembly in September to recognize and celebrate our wonderful diversity in the Blind Brook community! We will also be hosting two other events later in the school year. Those families interested in being part of our Multi-Cultural Planning Committee should contact the Main Office so that we can get you on our email distribution list.

Project-Based Learning – We will be continuing with our project-based learning units this year. As reflected in an April Board of Education presentation, project-based learning is “*Student-centered approach in which students learn about a subject by working in groups to solve an open-ended problem.*” Last year some of our teachers took part in staff development workshops. This year different teachers from other grade levels will begin their work. We hope to have some parent workshops about project-based learning in the coming year so that you get a glimpse of the students’ work.

Bluebird Assemblies – Our Ridge Street Bluebird Assemblies will be held throughout the year and they certainly accentuate C.H.I.R.P. qualities for every student! (Don’t forget to buy your BMP Ridge Street apparel which is available through the Blind Brook PTA School Store sponsored by our PTA!)

Rye Brook Recreation After School Program – If you have any questions about the Rye Brook Recreation After School Program (which is held every day at Bmprss from 3:10pm – 6:30pm), please contact the Rye Brook Recreation Department at 914-939-3235.

PTA After School Activities – If you are interested in registering for any PTA After School Activity Class, that information is on the PTA Website. Any questions, please email blindbrookasa@yahoo.com

Bluebirds GO GREEN! – We will be continuing our recycling program this year – in the classroom, in the cafeteria, and in our offices. We are always on the lookout for student volunteers to join our Green Team. In September, students will be able to sign up for the Green Team to help out during their lunch times. More information will follow once school starts.



FROM OUR ELEMENTARY SCHOOL PRINCIPALS (CONT.)

Welcome to the NEW BMP Ridge Street School Families - We will be hosting a Principal’s Conversation to welcome all NEW families to our BMRSS Community. This will take place on Tuesday, September 25th at 6:45pm in the BMRSS Library. (Immediately after, Mrs. Taylor and Mrs. Cutrone will hold the first Principal’s Conversation of the year for all returning BMRSS families at 7:30pm.)

Principal’s Conversations - Mrs. Taylor and Mrs. Cutrone will hold the first Principal’s Conversation of the year at 7:30pm in the BMRSS Library on Tuesday, September 25th. Feel free stop by and hear about some of our upcoming events for the school year!

Class Placement – Class Placement will be available on Friday, August 24th at 3:00pm on the Parent Portal. If you have any trouble logging into the Parent Portal, please contact our Interim Director of Technology Mr. Charles VonHollen: cvonhollen@blindbrook.org.

NO SCHOOL - Monday, September 3rd - Labor Day Observance

From our office staff to our custodians to our teachers and administrators, we are gearing up for a fabulous 2018-2019 school year! We’ll see you soon!

Tracy Taylor
Principal

Lori Cutrone
Associate Principal

“You're off to great places! Today is your day! Your mountain is waiting, so...get on your way!”

Dr. Seuss, Oh, The Places You'll Go!

Blind Brook PTA Elementary School Liaison

Correy Stephenson
correystephenon@hotmail.com



RSS CLASS PARENT INFORMATION

Volunteering to be a class parent is a great way to get involved with the elementary school. Each class has a head class parent and at least one assistant who organize class activities, parties and fundraisers, find chaperones for school trips and extra hands for other school programming.

For the 2018/2019 school year, the sign up to volunteer to be a Class Parent will be through Community Pass.

Class Parent Co-Chairs

Correy Stephenson
correystephenson@hotmail.com

Luci Zimmerman
lucizimmerman@gmail.com

Sign Up Instructions

- Community Pass will be open for Class Parent registrations beginning **August 20 at 9:00am, ending August 22 at 6:00pm.**
- Users can access Community Pass using the link: register.communitypass.net/ryebrook
- Existing users can login with their username and password. If you need to create a new account, click on "Create your account now!"
- Step 1 on your home page, select Rye Brook PTA Blind Brook School from the drop-down menu. Step 2 on your home page, select "Class Parent" from the drop-down menu.
- Click "Register Now."
- Follow the prompts to register as a volunteer for Class Parent. Select the adult as the participant. You may select to be a Head Class Parent And/Or an Assistant Class Parent. The registration process will ask you to list all of the children (in order of preference) for whom you would like to be selected as a class parent. **Please note that signing up through Community Pass does not guarantee your role as Class Parent. You will be contacted by the parent coordinators when the list is finalized. Priority will be given to those who are paid members of the PTA.** Please note there is NO COST to signing up via Community Pass, your credit card will **not** be charged.

(see next 2 pages for class parent responsibilities by grade)



RSS CLASS PARENT GUIDELINES FOR GRADES K & 1

Head Class Parent

- Attend monthly PTA meetings (if unavailable to attend the monthly PTA meeting, then one of the Assistant Class Parents must substitute).
 - Act as liaison between the Teacher, Assistant Class Parents and general class parents.
 - Be responsible to work together with other parents in the class to staff all class trips, classroom events and parties, making sure that ALL parents have the opportunity to take part in at least one class event, whether a trip, activity or party, if they want to.
 - Collect class dues.
 - Has prior Class Parent experience at BMRSS – *preferred*.
 - Be responsible to provide help/support to the Teacher.
 - Be responsible for recruiting one parent from the class to be the main contact for our *PTA Creating Connections Program*.
 - Be available to communicate with the Teacher via email, phone and/or notes sent home and respond within a reasonable amount of time.
 - Support the Teacher if she/he requires any copying, project prep, etc.
 - Get as many parents as possible involved in classroom activities.
 - Participate in PTA activities and fundraisers and encourage other parents to participate as well.
- Send emails to the class parents about various school and PTA functions.
 - Organize at least one community service project with the class, whether separate or related to a class party (i.e., create care packages during the holidays or make Valentines for others).

Assistant Class Parents

- Attend the monthly PTA meeting if the Head Class Parent is unavailable to attend.
- Be responsible to provide help/support to the Head Class Parent and Teacher.
- Support the Head Class Parent and Teacher if she/he requires any copying, project prep, etc.
- Be available to communicate with the Head Class Parent via email, phone and/or notes sent home and respond within a reasonable amount of time.
- Participate in PTA activities and fundraisers and encourage other parents to participate as well.



RSS CLASS PARENT GUIDELINES FOR GRADES 2, 3, 4 & 5

Head Class Parent

- Attend monthly PTA meetings (if unavailable to attend the monthly PTA meeting, then one of the Assistant Class Parents must substitute).
 - Act as liaison between the Teacher, Assistant and the general class parents.
 - Be responsible to work together with other parents in the class to staff all class trips, classroom events and parties, making sure that ALL parents have the opportunity to take part in at least one class event, whether a trip, activity, or party, if they want to.
 - Collect class dues.
 - Has prior experience as a Class Parent experience at BMPRSS – ***preferred.***
 - Has a child who has gone through one or two grades in the BMPRSS school district – ***preferred.***
 - Be responsible for recruiting one parent from the class to be the main contact for our *PTA Creating Connections Program.*
 - Be available to communicate with the Teacher via email, phone and/or notes sent home, and respond within a reasonable amount of time.
 - Support the Teacher if she/he requires any copying, project prep, etc.
 - Get as many parents as possible involved in classroom activities.
 - Participate in PTA activities and fundraisers and encourage other parents to participate as well.
- Send emails to the class parents about various school and PTA functions.
 - Organize at least one community service project with the class, whether separate or related to a class party (i.e., create care packages during the holidays or make Valentines for others).
 - ***GRADE 4 ONLY:*** Recruit one parent (from each fourth grade class) to assist in organizing the 5th Grade Moving Up Reception.

Assistant Class Parents

- Attend the monthly PTA meeting if the Head Class Parent is unavailable to attend.
- Be responsible to provide help/support to the Head Class Parent and Teacher.
- Support the Head Class Parent and Teacher if she/he requires any copying, project prep, etc.
- Be available to communicate with the Head Class Parent via email, phone and/or notes sent home and respond within a reasonable amount of time.
- Participate in PTA activities and fundraisers and encourage other class parents to participate as well.
- Has a child who has gone through one or two grades in the BMPRSS school district – ***preferred.***