

Blind Brook High School

School Communication Guide

Whom do I contact with a question or suggestion?

The communication protocol starts with the staff member closest to the situation, so that problems can be handled quickly and efficiently.

Classroom Issues involving an Individual Child (classroom Procedures, behavior, grades, schedule, etc.)

Or Curriculum and Instruction (subject matter being taught, teaching strategies, materials used)

- Primary contact: Classroom Teacher
- If not resolved: Department Coordinator
- If not resolved: Building Administrator

Academic Programs/Curriculum, Course offerings, placement

- Primary Contact: Department Coordinator
- If not resolved: Building Administrator

Concerns across classes, Academic Guidance, Standardized testing, High School Planning, Team Conferences, Summer Programs, Tutors, Interpersonal/Family Concerns

- Primary contact: School Guidance Counselor
- Secondary contact: Special Education Case Manager

Academic, Social/Emotional and other wellness student concerns

- School Psychologist: Carrie Merlo
- Social Worker: Tenisha Neil-Robinson, Rachel Mileo
- Student Assistance Services: Monique Tricarico

Attendance

- Primary Contact: Attendance Office
- If not resolved: Assistant Principal

Special Education Concerns

- Primary Contact: Teacher or service provider
- If not resolved: Case Manager
- If not resolved: Department Coordinator
- If not resolved: Director of Special Education

Medical Concerns

- Primary Contact: School Nurse
- If not resolved: Director of Athletics, Physical Education, Health, and Nursing
- If not resolved: Building Administrator

Athletics Program

- Primary contact: Teacher or Coach
- If not resolved: Director of Athletics, Physical Education, Health, and Nursing
- If not resolved: Building Administrator

Staff phone numbers and email addresses can be found on our [school website](#).

Blind Brook High School
School Communication Guide
Blind Brook High School 914-937-3600

Main office, Ms. Joanne Connor, jconnor@blindbrook.org x4199

Attendance Office, Ms. Roseanne DiRosa, hsattendance@blindbrook.org x4098

School Guidance Office, Office Assistant Ms. Debra Navaretta, dnavaretta@blindbrook.org x4200

Athletics Office, Office Assistant, Ms. Lauren Fantone, lfantone@blindbrook.org x4501

Department Coordinators

- Art: Ms. Paige Buonocore, pbuonocore@blindbrook.org x4334
- English: Mr. Jon Ambrosio, jambrosio@blindbrook.org x 4105
- World Language: Mr. Matthew Castelli, mcastelli@blindbrook.org x 3241
- Social Studies: Mr. Marko Markolovic, mmarkolovic@blindbrook.org x 4301
- Mathematics: Mr. Mike McCarvill, mmccarvill@blindbrook.org x 4319
- Music: Mr. Don Whitman, dwhitman@blindbrook.org x3042
- Science: Ms. Katie Martino, kmartino@blindbrook.org x 4326
- Special Education: Ms. Penny Weistrop, pweistrop@blindbrook.org x 3222
- Physical Education and Health: Ms. Kimberly Saxton, ksaxton@blindbrook.org x 4500

School Counseling Office

- Ms. Susan Binney, sbinney@blindbrook.org, x4201
- Ms. Deborah Dubin, ddubin@blindbrook.org x4202
- Ms. Laura Hoefler, lhoefler@blindbrook.org x4204
- Ms. Stephanie Jacobs, sjacobs@blindbrook.org x4203

Support Services

- Ms. Carrie Merlo, Psychologist, cmerlo@blindbrook.org x3231
- Ms. Tenisha Neil-Robinson, Social Worker, tneillrobinson@blindbrook.org x4451
- Ms. Monique Tricarico, Student Assistance Services, mtricaricio@blindbrook.org 4449

Nursing Office

- Ms. Gerylyn Park, gpark@blindbrook.org, x4217

Administration

- Dr. Jennifer Chirles, Principal jchirles@blindbrook.org x4101
- Mr. Mark Greenwald, Assistant Principal mgreenwald@blindbrook.org x4100
- Mr. Harry Burg, Director of Pupil Services, hburt@blindbrook.org x 4504
- Ms. Kimberly Saxton, Director of Health, Physical Education & Interscholastic Athletics, ksaxton@blindbrook.org x4500